



# Central Adoption Resource Authority

## केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)  
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



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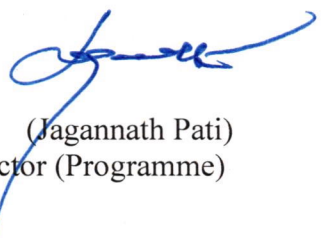
Dated:06/10/2022

### Subject: Procedure to be followed in adoption cases to be transferred to District Magistrate (DM)

As per Regulation 13 of Adoption Regulations, 2022, detailed procedure has been laid down for Adoption Order to be obtained from the District Magistrate (DM). However, there seems to be some confusion among stakeholders about pendency of adoption cases in the court to be transferred to DM of the respective District.

2. Based on the letter issued on 12-09-2022 to Chief Secretaries by Secretary MWCD and further on 27-09-2022 by Joint Secretary MWCD and CEO CARA, necessary instructions have been passed to State Governments including DMs to handle pending adoption cases. However, the following clarifications may be noted:

- In Individual cases, where the cases are yet to be transferred from the court to the DM, the specialised adoption agency may withdraw the petition from the court and submit to the District Magistrate through District Child Protection Unit. Wherever required, the LPO of the DCPU may be contacted for assistance.
- On receiving the adoption application duly filled in by the SAA, the DCPU shall scrutinise the application within the stipulated time as provided in the Adoption Regulations, 2022.
- The scrutinised adoption application shall be submitted to the DM by the DCPU to obtain adoption order in the given format.
- Wherever delay is noticed at the level of DM, SARA/ CARA may be intimated for the same.

  
(Jagannath Pati)  
Director (Programme)

All SAAs/DCPUs/SARAs

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